



Sacred Heart College  
AUCKLAND

# Enrolment Scheme





## Enrolment Scheme

### Rationale

To ensure that the College has fair and just criteria for the enrolment of Preference and Non-Preference students.

### Purposes

1. To provide guidelines for enrolment when the number of applications would cause the maximum roll to be exceeded.
2. To provide the Principal and those consulted on enrolment with clear guidelines, complying with the revised national guidelines 2003, when selecting Preference students for entry into the College.
3. To ensure that the values and goals of this Marist Catholic Champagnat College are maintained.
4. To provide an environment where Catholic parents will be supported in nurturing their sons within the Catholic tradition.
5. To provide criteria for parents and caregivers of prospective students.
6. To ensure that the legal requirements of the Integration Agreement of 1975, the Education Act 1989 and the 2003 revised national guidelines for determining preference are met.

### Guidelines

#### 1. Maximum Roll

The College's roll will be managed within the maximum roll prescribed in the College's Integration Agreement. The number of places available for Non-Preference students will be governed by the maximum number allowable under the College's Integration Agreement.

#### 2. Enrolment Procedures

The Board of Trustees of this College has formulated the procedures which follow for the enrolment of new students. There is no restriction on who may apply for entry provided they fall within the educational cohort served by the College – boys only, Years 7 to 15. Normal intake is at Year 7 and Year 9. The College currently receives more applications than there are places available. Consistent with the Special Character of the College, preference is given to families with an established connection with the Catholic Church. Preference of enrolment is established by the designated agent of the Proprietor in accordance with the revised guidelines approved by the Catholic Bishops of New Zealand in 2003.

### Priority in Enrolment

#### 1st Priority

**Preference applicants who are boarders**

#### 2nd Priority

**Preference applicants from the following list of schools:**

##### Students at Year 7

Mt Carmel Meadowbank  
St Ignatius St Heliers  
St Joseph's Orakei  
St Mary's Ellerslie  
St Michael's Remuera  
St Patrick's Panmure  
St Pius X Glen Innes

##### Students at Year 9

St Patrick's Panmure  
St Pius X Glen Innes

<b>3rd Priority</b>	<p><b>Preference applicants from the following list of schools:</b></p> <table> <thead> <tr> <th><b>Students at Year 7</b></th> <th><b>Students at Year 9</b></th> </tr> </thead> <tbody> <tr> <td>St Mary's Papakura</td> <td>St Joseph's Pukekohe</td> </tr> <tr> <td>St Joseph's Pukekohe</td> <td>St Mary's Papakura</td> </tr> <tr> <td>St Anne's Manurewa</td> <td></td> </tr> </tbody> </table>	<b>Students at Year 7</b>	<b>Students at Year 9</b>	St Mary's Papakura	St Joseph's Pukekohe	St Joseph's Pukekohe	St Mary's Papakura	St Anne's Manurewa	
<b>Students at Year 7</b>	<b>Students at Year 9</b>								
St Mary's Papakura	St Joseph's Pukekohe								
St Joseph's Pukekohe	St Mary's Papakura								
St Anne's Manurewa									
<b>4th Priority</b>	Brothers of current Preference students.								
<b>5th Priority</b>	Brothers of former Preference students.								
<b>6th Priority</b>	Preference applicants who are the sons or grandsons of Old Boys.								
<b>7th Priority</b>	Preference applicants who are either the sons of an employee of the Board of the school or sons of a member of the Board of the school.								
<b>8th Priority</b>	Preference applicants from other Catholic schools located closest to the College. The distance (to the nearest 100m) determined by road from the student's residence driveway to the main gates of Sacred Heart College. Where two or more students have the same distance, a ballot will be used if required.								
<b>9th Priority</b>	Preference applicants from non-Catholic schools located closest to the College. The distance (to the nearest 100m) determined by road from the student's residence driveway to the main gates of Sacred Heart College. Where two or more students have the same distance, a ballot will be used if required.								
<b>10th Priority</b>	All other Preference applicants located closest to the College. The distance (to the nearest 100m) determined by road from the student's residence driveway to the main gates of Sacred Heart College. Where two or more students have the same distance, a ballot will be used if required.								

If there are more applicants than places available in any priority group, places will be allocated by ballot.

<b>11th Priority</b>	<p><b>Non-Preference students.</b></p> <p><b>In this priority grouping, priority of enrolment will be given to applicants in the following order:</b></p> <ol style="list-style-type: none"> <li>1. Non-Preference applicants who are boarders</li> <li>2. Brothers of current Non-Preference students</li> <li>3. Brothers of former Non-Preference students</li> <li>4. Non-Preference applicants from Catholic schools located closest to the College. The distance (to the nearest 100m) determined by road from the student's residence driveway to the main gates of Sacred Heart College. Where two or more students have the same distance, a ballot will be used if required.</li> <li>5. All other applicants located closest to the College. The distance (to the nearest 100m) determined by road from the student's residence driveway to the main gates of Sacred Heart College. Where two or more students have the same distance, a ballot will be used if required.</li> </ol>
----------------------	---

If there are more applicants than places available in the above priority groupings, places will be allocated in the order of the above criteria. If there are more applicants than places available in any priority group, places will be allocated by ballot.

The selection process described above will operate up to the number of places deemed by the Board to be available at Year 7 and Year 9 in any year.



## ■ Pre-enrolment

Each year applications will be sought by a date which will be published in a daily or community newspaper, the Parish and Catholic school newsletters circulating in the areas served by the College. All applications will be acknowledged and processed in terms of the priority order contained in the scheme. Applicants will be advised of the outcome of their application as soon as possible after the closing date.

## ■ Notes:

- If the total number of applications is greater than the number of places available after the ballot has been held, unsuccessful applicants will have their names recorded on a waiting list, within their relevant priority category. Students on the waiting list may be offered places at a later date if places become available. The waiting list will remain current until the beginning of the following school year.
- Applicants seeking priority status on the basis of enrolment at a particular primary school may be required to provide proof of enrolment in that school.
- Applicants seeking priority status on the basis of a sibling relationship may be required to provide proof of a sibling relationship.
- Applicants seeking priority status on the basis of location near the College may be required to provide proof of their residence at their address.
- The Board will make provision for likely population movements in the general area served by the College that occur during the school year or after the end of the pre-enrolment period.
- The number of places available for Non-Preference students will be governed by the maximum number allowable under the school's Integration Agreement.

## ■ Places at other levels

The selection process described above for students at Year 7 and 9 will operate also at Year 8 and from Years 10 to 15, depending on the number of places deemed by the Board to be available at those levels. However, in any year, very few places are likely to be available for day boys at those levels.

## ■ Hostel

The Proprietor, as Sacred Heart College Hostel Ltd operates a hostel for boys. Enrolments are taken for Years 9 to 15 only (not Year 7 and 8). The Principal, as CEO of Sacred Heart College Hostel Ltd, will enrol all Preference applications first, and then Non-Preference - if there are places remaining at the relevant year level in the school after all Preference applicants have been enrolled at that year level.

## Sacred Heart College

250 West Tamaki Road, Glendowie

Auckland 1071, New Zealand

Phone: +64 9 529 3660

Fax: + 64 9 529 3661

Email: [office@sacredheart.school.nz](mailto:office@sacredheart.school.nz)

[www.sacredheart.school.nz](http://www.sacredheart.school.nz)